

INSERT LOGO HERE

## **ACA-Track™ Reporting Only and Notification / Fulfillment Services**

### **ACA-TRACK BASIC: ENTERPRISE, STANDARD & REPORTING ONLY**

All ACA-Track™ annual subscriptions include 1094 and 1095 document generation into a single PDF file for each generated group. This PDF file will be available for download from the ACA-Track product web portal where the employer may print or distribute the documents according to their company policy. A selectable option to transmit the IRS reporting file electronically is also included in the base subscription fee. An individual 1095 can be printed/reprinted from the ACA-Track 1095 reporting screen.

### **NOTIFICATION / FULFILLMENT SERVICES**

#### **BULK PRINT OPTION:**

PSST will print the individual 1095 forms onto self-sealing forms with employee name and address on the outside with all confidential employee information enclosed on the inside or on individual forms enclosed in a standard envelop. Forms will be ready for employer distribution. The forms will be bulk mailed to the employer.

#### **TOTAL FULFILLMENT OPTION:**

PSST will print the individual 1095 forms onto self-sealing forms with employee name and address on the outside with all confidential employee information enclosed on the inside or on individual forms enclosed in a standard envelop. Forms will be mailed via USPS to the latest employee address available in ACA-Track.

*\*See "Order Form" next page or other side*



INSERT LOGO HERE

## ACA-Track™ Reporting Only and Notification / Fulfillment Services Order Form

Client Name: \_\_\_\_\_

Client Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact E-mail: \_\_\_\_\_

Contact Phone No: \_\_\_\_\_ EIN# (Fed ID): \_\_\_\_\_

ACA-Provider: \_\_\_\_\_ Anticipated Employee Count: \_\_\_\_\_

**REPORTING ONLY SERVICES:**

IRS Electronic Reporting, PDF with employee 1095 forms - \$ \_\_\_\_\_ per employee \$ \_\_\_\_\_  
(Or Minimum \$1,000)

Set-up and Training Fee (one-time) \$ **1,995.00**

### NOTIFICATION / FULFILLMENT SERVICES

**BULK PRINT OPTION:**

Individual 1095 forms, folded and sealed, **delivered in bulk** \$ \_\_\_\_\_ per form \$ \_\_\_\_\_  
(Minimum \$300)

50 to 999 forms	\$3.00 per form
1,000 to 9,999 forms	\$2.50 per form
10,000 up	\$2.00 per form

**TOTAL FULFILLMENT OPTION:**

Individual 1095 forms, folded and sealed, **USPS mailed** \$ \_\_\_\_\_ per form \$ \_\_\_\_\_  
(Minimum \$300)

50 to 999 forms	\$4.50 per form
1,000 to 9,999 forms	\$4.00 per form
10,000 up	\$3.50 per form

**TOTAL COST** \$ \_\_\_\_\_

To secure your year-end process placement, a 50% down payment is required. Please submit payment made to "PSST, LLC" and mail to:

**PSST, LLC.**  
**303 Middletown Park Place, Suite B**  
**Louisville, KY 40243**

Down Payment Amount: \$ \_\_\_\_\_

Name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Check No: \_\_\_\_\_

Signature: \_\_\_\_\_

